

**Public Notice of Meeting**  
**WILTON-LYNDEBOROUGH COOPERATIVE**  
**STRATEGIC PLANNING SUB COMMITTEE MEETING**  
**Thursday September 6, 2018**  
**Wilton-Lyndeborough Cooperative M/H School**  
**7:00 p.m.**

- I. Call to Order
- II. Public Comment
- III. Approve Minutes
- IV. Discussion of Strategic Planning Topics
  - A. Food Service
  - B. Calendar
  - C. Administrative/Staffing Structure
- V. Discussion of next steps
  - A. Information Needed
  - B. Deadlines
- VI. Set Meeting Dates
- VII. Adjournment

**WILTON-LYNDEBOROUGH COOPERATIVE  
STRATEGIC PLANNING COMMITTEE  
Thursday, August 23, 2018  
Wilton-Lyndeborough Cooperative M/H School  
7:00 p.m.**

Present: Jonathan Vanderhoof, Harry Dailey, Carol LeBlanc and Superintendent Lane.

**I. CALL TO ORDER**

The meeting was called to order at 7:05pm.

**II. PUBLIC COMMENTS**

There was no public comment to report.

**III. APPROVE MINUTES**

*A MOTION was made by Mr. Dailey and SECONDED by Ms. LeBlanc to approve the minutes of July 30, 2018.*

*Voting: all aye; motion carried unanimously.*

**IV. DISCUSSION OF STRATEGIC PLANNING TOPICS**

**a. Calendar**

The topic of the calendar was discussed including how to create quality time for all students, budget parameters to consider and how to incorporate collaborative time for teachers within the current contract.

The Superintendent will create a committee of teachers and administrators to bring feedback to the Strategic Planning Committee by mid-October so the committee can make recommendations to the Board. This will allow for budgetary considerations to be part of the budget process.

It was questioned if the first three days have to be professional development. The Superintendent responded no but with changes in the past two years this was needed time for the staff.

The committee will inform the Board about the Superintendent's committee.

**b. MS Configuration**

Discussion of MS configuration began at 7:40pm. The Superintendent provided documents on possible schedules and logistics of changing without a decrease in staff. The emphasis was on making the change to allow for flexibility for the 8<sup>th</sup> grade students who are ready to earn HS credit. The discussion going forward will be on the benefit versus the cost of making a change. "Organically, what is best for kids". Mr. Dailey noted the benefits for students could branch down into sixth and seventh grade to find ways to create advanced academic opportunities throughout the MS.

**c. Administrative/Staffing Structure**

Administrative restructuring discussed and it was agreed that any changes to the staffing or program at the MS is linked to changes in administrative structure at WLC. Superintendent Lane described the complexity and interrelationship of changes.

Mr. Vanderhoof wants to make sure we make the best decision for the long term and not just look at short term considerations.

**d. Food Service**

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54 **V. DISCUSSION OF NEXT STEPS AND WHAT INFORMATION IS NEEDED**

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56 **VI. SET MEETING DATES**

57 Another meeting was scheduled for September 18, 7pm at WLC.  
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59 **VII. ADJOURNMENT**

60 *A MOTION was made by Mr. Dailey and SECONDED by Ms. LeBlanc to adjourn the meeting at*  
61 *9:15pm.*

62 *Voting: all aye; motion carried unanimously.*  
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64 *Respectfully submitted,*  
65 *Kristina Fowler for Bryan Lane*  
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